**General Plan 2020
Interest Group "Tools" Subcommittee Meeting Notes
May 30, 2001**

The scope of the sub-committee was to begin to identify tools the full interest group should consider, and to consider how the interest group might proceed in structuring the discussion. It should try to develop a framework to efficiently address the issues with the full group. The committee came up with the following framework for the interest group to discuss:

Main Elements

- Goals
    - We need to define general aims that our suite of tools is intended to address.

- Glossary of terms.
    - This will help to frame the discussion.

- Examples.
    - There are many examples of successful programs to choose from. The interest group needs to inform itself in some detail about two or three relevant examples.

- Sources of information
    - A bibliography of sources about TDR*s, PDR*s and other tools needs to be developed.

- Consultants
    - We need to identify qualified consultants to help us with technical issues.

- Possible tools
    - We need to identify the possible useful tools such as TDR*s, PDR*s, and others which the group should consider.

- Identify critical issues
    - Each tool will have a list of critical implementation issues which will need to be addressed.

- Investigate how feasible it might be to cross jurisdictional lines with some programs.